



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

24 August 2026

DIVISION MEMORANDUM

No. 419, s. 2026

**POST PLANNING ACTIVITIES FOR THE FINALIZATION OF
FY 2027 DIVISION WORK AND FINANCIAL PLAN**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Schools Division of Batangas through the School Governance and Operations Division – Planning and Research Section will hold the Post Planning Activities for the Finalization of FY 2027 Division Work and Financial Plan on September 23-25, 2026, at BSA Twin Towers, Ortigas Avenue, Mandaluyong City, Metro Manila.
2. The main objective of the activity is to come up with a finalized FY 2027 Division Work and Financial Plan.
3. The attendees in this 3-day undertaking are members of the Top Management, Division Chiefs, OSDS Section and Units Heads, SDO program proponents, select SDO and field personnel, and members of the Technical Working Group (Enclosure 1). They are expected to bring laptop and be at the venue at exactly 8:00 AM (Day 1).
4. Registration starts at 7:00 AM and the first meal to be served is breakfast.
5. To ensure smooth flow of the activity, program proponents of the three Functional Divisions are advised to convene, conduct pre-work sessions, deliberate and finalize FY 2027 priority programs, projects and activities.
6. The Functional Division Chiefs and Administrative Officer V – Administrative Unit shall spearhead the conduct of pre-work activity and must ensure that the finalized FY 2027 PPAs are consistent with DEDP priorities and DepEd 5-point education reform agenda and responsive to the needs and situation of target recipients.
7. Likewise, program proponents must review and consider initial outputs during pre-planning activities, office functions and the relevant DepEd Orders such as the Guidelines on the Implementation of the Three-Term School Calendar in Basic Education (DO 9. S. 2026) and Guidelines on the Allocation of Funds of Funds for Venue, Meals and Snacks, and Room Accommodation for Official Activities Organized



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and Conducted by Department of Education (DO 2. S. 2018).

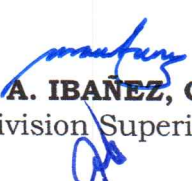
8. The consolidated program and budget proposals (MOOE GASS & HRTD funds) and accomplished AIP template shall be submitted to SGOD – Planning and Research on or before September 11, 2026.

9. Relevant materials and references can be accessed through the link <https://bit.ly/PostPlanningMaterials>.

10. This memorandum serves as Travel Order of the participants.

11. The expenses relative to the conduct of this activity shall be charged against Division MOOE funds subject to usual accounting and auditing rules and regulations.

12. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Enc. As Stated

Reference: DepEd Order No. 11 s. 2021

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/ POST PLANNING ACTIVITIES FOR THE FINALIZATION OF FY 2027 DIVISION WORK AND FINANCIAL PLAN/R2-155077/08-24-2026



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Enclosure A

**POST PLANNING ACTIVITIES FOR THE FINALIZATION OF FY 2027
DIVISION WORK AND FINANCIAL PLAN**

Venue: BSA Twin Towers, Ortigas Avenue, Mandaluyong City. Metro Manila
September 23-25, 2026

LIST OF PARTICIPANTS

NO.	NAME	SEX	OFFICE/ DIVISION/ SECTION	POSITION
1	Marites A. Ibanez	F	OSDS	SDS
2	Jofit P. Dayoc	M	OSDS	OIC - ASDS
3	Rhina O. Ilagan	M	OSDS	ASDS
4	Mario B. Maramot	M	SGOD	Chief Education Supervisor
5	David M. Nuay	M	CID	Chief Education Supervisor
6	Mercy R. Villanueva	F	CID	EPS I
7	Macaria Carina C. Carandang	F	CID	EPS I
8	Alfred James Ellar	M	CID	EPS I
9	Elizabeth R. Tolentino	F	CID	EPS I
10	Ma. Leticia Jose Basilan	F	CID	EPS I
11	Jimmy J. Morillo	M	CID	EPS I
12	Emerson Dalangin	M	CID	Division Science Coordinator
13	Loreta V. Ilao	F	CID	EPS I
14	To be determined	F	CID	EPS I
15	Rosalinda A. Mendoza	F	CID	EPS I
16	Elizalde Piol	M	CID	Division Information Officer
17	Lou C. Panaligan	M	OSDS – Administrative Unit	Administrative Officer V
18	Joemar B. Perez	M	OSDS – Personnel	Administrative Officer IV
19	Cheryl Baril	F	OSDS – Property and Supply	Administrative Officer IV
20	Irene Grace Q. Gonzales	F	OSDS – Records	Administrative Officer IV
21	Remelyn N. Manumbale	F	OSDS – Cash	Administrative Officer IV
22	Layne D. Ortega	F	OSDS - Budget	Budget Officer III



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23	Eduarda U. Alon	F	OSDS – Accounting	Accountant III
24	Atty. Karen M. Salimo	F	OSDS - Legal	Attorney III
25	Ernani A. Catapat	M	OSDS – ICT	IT Officer I
26	Maria Bella Flores	F	OSDS – Procurement	Administrative Officer IV
27	Marian L. Arias	F	SGOD	EPS I
28	Rosemarie A. Encarnacion	M	SGOD	SEPS
29	Evelyn C. De Sagun	F	SGOD	SEPS
30	Anabel E. Magalona	F	SGOD	SEPS
31	Cora V. Samson	F	SGOD	SEPS
32	Aris U. Dimaano	M	SGOD	DPO III
33	Leoncia B. Maramot	F	SGOD	EPS II
34	James Angelo T. Ano	M	SGOD	PDO II
35	Khareen M. Cadano	F	SGOD	Medical Officer III
36	Karen E. Enriquez	F	SGOD	Nurse II
37	John Albert L. Tiquis	M	SGOD	Engineer III
38	Maybe M. Bueno	F	SGOD	PDO I
39	Faith U. Frago	M	SGOD	Dentist II
40	Joel B. Lubis	M	CID – San Jose	PSDS
41	Eleazar C. Magsino	M	CID - Calatagan	PSDS
42	Aniano I. Hernandez	M	CID – San Luis	PSDS
43	Agrifina A. Dirain	F	CID - Malvar	PSDS
44	Aurelia A. Aguila	F	CID – Bauan West / West Bauan CS	OIC – PSDS / Principal IV
45	Gelyn Jonson	F	Lian CS	Principal III
46	Wilson T. Ojales	M	Balayan NHS	Principal IV
47	Jovita M. Landicho	F	Bauan National and Vocational Integrated HS	Principal IV
48	Christian H. Harina	M	PILMES, San Jose	Nurse II
49	Jessa S. Guerra	F	SGOD	EPS II / TWG
50	Noah P. Duque	M	SGOD	EPS II / TWG